

Branch Name:- WARUD

**Sub:- EPTA Minutes of the meeting STD I -X**

**Date:- 12/08/2023**

**Time:- 11:00 AM to 12:00 Noon**

**Mode- Physical**

**Venue - SOS Warud**

	<b>Convener:-</b>	<b>Dr. Ashish Sharma ( Principal)</b>
	<b>Members Present-</b>	<b>President- Dr. Ashish Sharma Secretary - Mrs. Rupali Kale Teachers and parents representative from each class.</b>
	<b>Agenda</b>	<ul style="list-style-type: none"> <li>● Welcoming and Introduction of EPTA</li> <li>● Roles and responsibilities of EPTA</li> <li>● School report by principal</li> <li>● Approval of Second Shift</li> <li>● Suggestions regarding policy and action to be taken for fee defaulters</li> <li>● Outstanding Fees</li> </ul>
<b>1.</b>	<b>Welcoming and Introduction of EPTA</b>	<ul style="list-style-type: none"> <li>● Meeting began with the welcoming of the new members of the Executive committee of PTA by the principal.</li> <li>● New initiatives of the School were discussed with EPTA members.</li> <li>● One by one introduction of the members of the committee was done.</li> </ul>
<b>2.</b>	<b>Roles and responsibilities of EPTA</b>	<ul style="list-style-type: none"> <li>● The roles and responsibilities of EPTA were explained by the principal which are as follows-</li> <li>● Overview the completion of the syllabus in time.</li> <li>● Teaching and learning process goes hand in hand.</li> <li>● RTE admission overview.</li> <li>● To oversee the provision made in act and rules are implemented strictly.</li> <li>● To take decisions on proposals received from the management regarding determination of fee within prescribed time.</li> <li>● Where appeal is made by the management to the divisional fee regulatory committee, make necessary documents available.</li> <li>● To grant approval as per provision of rule 11.</li> </ul>
<b>3.</b>	<b>School report by Principal</b>	<ul style="list-style-type: none"> <li>● Principal has shared the detailed school report and presented the PPT of all achievements and details of school infrastructure development to the EPTA members.</li> </ul>

4.	<b>Approval of Second Shift</b>	<ul style="list-style-type: none"> <li>Approval of Second Shift was seeked from the EPTA &amp; it was approved.</li> </ul>
5.	<b>Outstanding fee - An appeal to EPTA</b>	<ul style="list-style-type: none"> <li>An overview of the outstanding fee was given to the members. An appeal was made to the EPTA members and their suggestions were asked for action against the fee defaulters.</li> </ul>

### **Parents queries/ suggestions-**

Sr. No.	Name of Member	Suggestion	Compliance
1	Mr. Someshwar Chaware	Teachers should be as per CBSE norms.	Members were informed that teachers are as per CBSE Norms.
2.	Mrs. Shital Patil	Action to be taken against fee defaulters and also inquired for the availability of uniform.	Suggestion was welcomed. Members were informed that few sizes are not available and will be made available asap.

Meeting ended with a vote of thanks.