

**SCHOOL OF SCHOLARS, WARUD**  
**Fees Structure for Academic Session 2023-24**

**STD. 1ST NEW ADMISSION**  
**- BATCH 2023-24**

1	Fees Structure is applicable to new admissions (NA) & other promoted from KG 2nd (OP) to Standard 1st students only for the academic year (AY) 2023-24 only (i.e. AY 2023-24 Admitted Batch).
2	Fee Structure is applicable till AY 2023-24 Admitted Batch promoted to Std. 5th in AY 2027-28.
3	Fee Structure is not applicable to new admissions in 2024-25 and onwards to Std. 1st.
4	Agreement for confirmation and abide to pay fees by due dates of payments as per declared fees structure to be executed by parents at the time of admission.

**FEES STRUCTURE AY 2023-24**

PARTICULARS	Std. 1st (AY 2023-24)		Std. 2nd (AY 2024-25)	Std. 3rd (AY 2025-26)	Std. 4th (AY 2026-27)	Std. 5th (AY 2027-28)
	New Admission	Other Promoted of KG 2nd	ALL PROMOTED STUDENTS OF AY 2023-24 STD 1ST ADMITTED BATCH			
Tuition fees	29,130	29,130	29,130	33,540	33,540	38,560
Term Fees	2,430	2,430	2,430	2,800	2,800	3,230
CCA Fees	3,740	3,740	3,740	4,310	4,310	4,960
<b>TOTAL SCHOOL FEE</b>	<b>35,300</b>	<b>35,300</b>	<b>35,300</b>	<b>40,650</b>	<b>40,650</b>	<b>46,750</b>
Admission Fee	1,000	-	-	-	-	-
<b>TOTAL FEES</b>	<b>36,300</b>	<b>35,300</b>	<b>35,300</b>	<b>40,650</b>	<b>40,650</b>	<b>46,750</b>

**INSTALMENT STRUCTURE**

PARTICULARS	Std. 1st (AY 2023-24)		Std. 2nd (AY 2024-25)	Std. 3rd (AY 2025-26)	Std. 4th (AY 2026-27)	Std. 5th (AY 2027-28)
	New Admission	Other Promoted of KG 2nd	ALL PROMOTED STUDENTS OF AY 2023-24 STD 1ST ADMITTED BATCH			
<b>First Instalment</b>						
Admission Fee	1,000	-	-	-	-	-
Tuition fees	7,280	7,280	7,280	8,390	8,390	9,640
Term Fees	610	610	610	700	700	810
CCA Fees	960	960	960	1,060	1,060	1,250
<b>TOTAL</b>	<b>8,850</b>	<b>8,850</b>	<b>8,850</b>	<b>10,150</b>	<b>10,150</b>	<b>11,700</b>
<b>TOTAL INSTALMENT 1</b>	<b>9,850</b>	<b>8,850</b>	<b>8,850</b>	<b>10,150</b>	<b>10,150</b>	<b>11,700</b>

**Second Instalment**

Tuition fees	7,280	7,280	7,280	8,390	8,390	9,640
Term Fees	610	610	610	700	700	810
CCA Fees	960	960	960	1,060	1,060	1,250
<b>TOTAL INSTALMENT 2</b>	<b>8,850</b>	<b>8,850</b>	<b>8,850</b>	<b>10,150</b>	<b>10,150</b>	<b>11,700</b>

**Third Instalment**

Tuition fees	7,280	7,280	7,280	8,390	8,390	9,640
Term Fees	610	610	610	700	700	810
CCA Fees	960	960	960	1,060	1,060	1,250
<b>TOTAL INSTALMENT 3</b>	<b>8,850</b>	<b>8,850</b>	<b>8,850</b>	<b>10,150</b>	<b>10,150</b>	<b>11,700</b>

**Fourth Instalment**

Tuition fees	7,290	7,290	7,290	8,370	8,370	9,640
Term Fees	600	600	600	700	700	800
CCA Fees	860	860	860	1,130	1,130	1,210
<b>TOTAL INSTALMENT 4</b>	<b>8,750</b>	<b>8,750</b>	<b>8,750</b>	<b>10,200</b>	<b>10,200</b>	<b>11,650</b>

<b>TOTAL FEES</b>	<b>36,300</b>	<b>35,300</b>	<b>35,300</b>	<b>40,650</b>	<b>40,650</b>	<b>46,750</b>
-------------------	---------------	---------------	---------------	---------------	---------------	---------------

**SCHOOL OF SCHOLARS, WARUD**  
**Fees Structure for Academic Session 2023-24**

**STD. 1ST NEW ADMISSION**  
**- BATCH 2023-24**

**Rules for Fees Collection :-**

- A. Prospectus Fees :-** Rs. 500/- which is to be recovered from each online / offline admissions.
- B. Agreement for confirmation and abide to pay fees by due dates of payments as per declared fees structure to be executed by parents at the time of admission.**
- C. Admission Fee** is waived off for students of SOS CUBS promoting from KG 2nd to Std. 1st. Fees structure bond paper to be executed by these students also.
- D. Recovery of School Fees: -**
- Fees is applicable to admissions done till 30th September of Academic session & full fees as applicable shall be charged & recovered from students.
  - In case of admissions from 30th September to 31st December of Academic Session, school fees as applicable shall be reduced as below: -  
$$\text{Fees to reduce (A)} = \frac{\text{Total Fees excluding Adm. Fees}}{12} \times 3$$
  
Fees to be charged & to recover from New Admitted Students = Total Fees as above including Admission Fees ( - ) Fees as above (A)
  - In case of admissions after 31st December of academic session, case to be discussed with Competent Authority and accordingly fees to be charged.
- E. Parents can avail Easy Fees EMI while taking Admissions.**
- F. Rebate for full fees payment: -**
- 1) Applicability** - An amount of Rs. 1000/- shall be allowed as rebate in fees amount if parents intends to pay full fees amount for the academic session before the due date of first installment. Rebate shall not be applicable in case of Parents opts for Easy fees EMI Scheme.
  - Rebate amount shall be shown as rebate from Tution Fee Amount only.
- G. Siblings (Admission) Discount:-**
- In case of **Sibling Admission to Std. 1st**, Siblings admissions Discount is applicable for one year i.e. year of admission only.
  - Sibling Discount is applicable to fees chargeable to younger ward only.
  - Sibling Discount is allowed @ 10% of school fees plus admission fees.
  - Sibling Discount amount to be adjusted from 1st Instalment only.
- H. Incentives / concession policy :-** As per Fees Concession Circular issued and applicable from time to time.
- I. Due date of Installments:-**
- Due Date of 1st Instalment** - In case of new admission, 1st instalment to be paid on the date of admission otherwise latest by 15th May of respective Academic Session.
- Due Date of 2nd Instalment** - 15th August of respective Academic Session.
- Due Date of 3rd Instalment** - 15th November of respective Academic Session.
- Due Date of 4th Instalment** - 15th February of respective Academic Session.
- J. Late Payment fee :-** School shall charge delayed payment fee or late payment fee, with penal interest at the rate fixed by the Government.
- K. Fees Refund Policy :-**
- Admission Fees is not refundable in any case.
  - In case of admission cancellation before the beginning of academic year i.e. upto June of respective academic session, full fees excluding admission fees is refundat
  - In case of admission cancellation after the beginning of academic year i.e. after June of respective academic session, then fees to refund as per following formula:-  
$$\text{Fees to deduct (A)} = \frac{\text{Total Fees excluding Adm. Fees}}{12} \times \text{No. of months completed or partly completed after June}$$
  
Fees refundable = Fees received (-)admission fees (-) amount as per (A) above.
- L. Inter MGS student transfer:-**
- MGS school from where admission is cancelled - To be treated as admission cancellation and fees to be refunded as per applicable rules.
  - School where it is taking admission - To be treated as new admission and full fees to be recovered as per applicable rules.
- L. Rules for Fees collection and receipts issuance :-**
- Rs. 50 /- to be collected in cash for issuing original T.C. / L.C. Rs. 100 /- to be collected in cash for issuing duplicate T.C. / L.C.**
  - Picnic / Events / Quiz / Competition or Other charges as per actuals & approved note sheet to be recoverd from students.
  - All Outside Examination Charges as per actuals & approved note sheet to be recoverd from students.
  - Annual Day / Gathering & Cultural Function Costume charges to be recovered as per actuals and approved note sheet from students.
  - Receipts to be issued to each and every students against any collection as per Centralized Accounting SOP.
  - School Fees or Bus Fees to be accepted through Bank Counter Offline System / Online System. Other Receipts / Fees can be accepted in Cash only.

**SCHOOL OF SCHOLARS, WARUD**  
**Fees Structure for Academic Session 2023-24**

**STD. 2ND NEW ADMISSION**  
**- BATCH 2023-24**

1	Fees Structure is applicable to new admissions (NA) to Standard 2nd students only for the academic year (AY) 2023-24 only (i.e. AY 2023-24 Admitted Batch).
2	Fee Structure is applicable till AY 2023-24 Admitted Batch promoted to Std. 5th in AY 2026-27.
3	Fee Structure is not applicable to new admissions in 2024-25 and onwards to Std. 2nd.
4	Agreement for confirmation and abide to pay fees by due dates of payments as per declared fees structure to be executed by parents at the time of admission.

**FEES STRUCTURE AY 2023-24**

PARTICULARS	Std. 2nd (AY 2023-24)		Std. 3rd (AY 2024-25)	Std. 4th (AY 2025-26)	Std. 5th (AY 2026-27)
	New Admissions in AY 2023-24	Promoted Student of Std. 1st (AY 2022-23 Admitted Batch)	ALL PROMOTED STUDENTS OF AY 2023-24 STD. 2ND ADMITTED BATCH		
Tuition fees	26,380	26,380	30,320	30,320	34,880
Term Fees	2,200	2,200	2,530	2,530	2,910
CCA Fees	3,520	3,520	4,050	4,050	4,660
<b>TOTAL SCHOOL FEE</b>	<b>32,100</b>	<b>32,100</b>	<b>36,900</b>	<b>36,900</b>	<b>42,450</b>
Admission Fee	1,000	-	-	-	-
<b>TOTAL FEES</b>	<b>33,100</b>	<b>32,100</b>	<b>36,900</b>	<b>36,900</b>	<b>42,450</b>

**INSTALMENT STRUCTURE**

PARTICULARS	Std. 2nd (AY 2023-24)		Std. 3rd (AY 2024-25)	Std. 4th (AY 2025-26)	Std. 5th (AY 2026-27)
	New Admissions in AY 2023-24	Promoted Student of Std. 1st (AY 2022-23 Admitted Batch)	ALL PROMOTED STUDENTS OF AY 2023-24 STD. 2ND ADMITTED BATCH		
<b>First Instalment</b>					
Admission Fee	1,000	-	-	-	-
Tuition fees	6,600	6,600	7,580	7,580	8,720
Term Fees	550	550	630	630	730
CCA Fees	900	900	1,040	1,040	1,150
<b>TOTAL</b>	<b>8,050</b>	<b>8,050</b>	<b>9,250</b>	<b>9,250</b>	<b>10,600</b>
<b>TOTAL INSTALMENT 1</b>	<b>9,050</b>	<b>8,050</b>	<b>9,250</b>	<b>9,250</b>	<b>10,600</b>
<b>Second Instalment</b>					
Tuition fees	6,600	6,600	7,580	7,580	8,720
Term Fees	550	550	630	630	730
CCA Fees	900	900	1,040	1,040	1,150
<b>TOTAL INSTALMENT 2</b>	<b>8,050</b>	<b>8,050</b>	<b>9,250</b>	<b>9,250</b>	<b>10,600</b>
<b>Third Instalment</b>					
Tuition fees	6,600	6,600	7,580	7,580	8,720
Term Fees	550	550	630	630	730
CCA Fees	900	900	1,040	1,040	1,150
<b>TOTAL INSTALMENT 3</b>	<b>8,050</b>	<b>8,050</b>	<b>9,250</b>	<b>9,250</b>	<b>10,600</b>
<b>Fourth Instalment</b>					
Tuition fees	6,580	6,580	7,580	7,580	8,720
Term Fees	550	550	640	640	720
CCA Fees	820	820	930	930	1,210
<b>TOTAL INSTALMENT 4</b>	<b>7,950</b>	<b>7,950</b>	<b>9,150</b>	<b>9,150</b>	<b>10,650</b>
<b>TOTAL FEES</b>	<b>33,100</b>	<b>32,100</b>	<b>36,900</b>	<b>36,900</b>	<b>42,450</b>

**SCHOOL OF SCHOLARS, WARUD**  
**Fees Structure for Academic Session 2023-24**

**STD. 2ND NEW ADMISSION**  
**- BATCH 2023-24**

**Rules for Fees Collection :-**

- A. Prospectus Fees :-** Rs. 500/- which is to be recovered from each online / offline admissions.
- B. Agreement for confirmation and abide to pay fees by due dates of payments as per declared fees structure to be executed by parents at the time of admission.**
- C. Recovery of School Fees: -**
- i) Fees is applicable to admissions done till 30th September of Academic session & full fees as applicable shall be charged & recovered from students.
- ii) In case of admissions from 30th September to 31st December of Academic Session, school fees as applicable shall be reduced as below: -
- $$\text{Fees to reduce (A)} = \frac{\text{Total Fees excluding Adm. Fees}}{12} \times 3$$
- Fees to be charged & to recover from New Admitted Students = Total Fees as above including Admission Fees ( - ) Fees as above (A)
- iii) In case of admissions after 31st December of academic session, case to be discussed with Competent Authority and accordingly fees to be charged.
- D. Parents can avail Easy Fees EMI while taking Admissions.**
- E. Rebate for full fees payment: -**
- 1) Applicability -** An amount of Rs. 1000 /- shall be allowed as rebate in fees amount if parents intends to pay full fees amount for the academic session before the due date of first installment. Rebate shall not be applicable in case of Parents opts for Easy fees EMI Scheme.
- 2) Rebate amount shall be shown as rebate from Tution Fee Amount only.**
- F. Siblings (Admission) Discount:-**
- i) In case of **Sibling Admission to Std. 1st**, Siblings admissions Discount is applicable for one year i.e. year of admission only.
- ii) Sibling Discount is applicable to fees chargeable to younger ward only.
- iii) Sibling Discount is allowed @ 10% of school fees plus admission fees.
- iv) Sibling Discount amount to be adjusted from 1st Instalment only.
- G. Incentives / concession policy :-** As per Fees Concession Circular issued and applicable from time to time.
- H. Due date of Installments:-**
- Due Date of 1st Instalment -** In case of new admission, 1st instalment to be paid on the date of admission otherwise latest by 15th May of respective Academic Session.
- Due Date of 2nd Instalment -** 15th August of respective Academic Session.
- Due Date of 3rd Instalment -** 15th November of respective Academic Session.
- Due Date of 4th Instalment -** 15th February of respective Academic Session.
- I. Late Payment fee :-** School shall charge delayed payment fee or late payment fee, with penal interest at the rate fixed by the Government.
- J. Fees Refund Policy :-**
- a) Admission Fees is not refundable in any case.
- b) In case of admission cancellation before the beginning of academic year i.e. upto June of respective academic session, full fees excluding admission fees is refundable.
- c) In case of admission cancellation after the beginning of academic year i.e. after June of respective academic session, then fees to refund as per following formula:-
- $$\text{Fees to deduct (A)} = \frac{\text{Total Fees excluding Adm. Fees}}{12} \times \text{No. of months completed or partly completed after June}$$
- Fees refundable = Fees received (-)admission fees (-) amount as per (A) above.
- K. Inter MGS student transfer:-**
- i) MGS school from where admission is cancelled - To be treated as admission cancellation and fees to be refunded as per applicable rules.
- ii) School where it is taking admission - To be treated as new admission and full fees to be recovered as per applicable rules.
- L. Rules for Fees collection and receipts issuance :-**
- Rs. 50 /- to be collected in cash for issuing original T.C. / L.C. Rs. 100 /- to be collected in cash for issuing duplicate T.C. / L.C.**
  - Picnic / Events / Quiz / Competition or Other charges as per actuals & approved note sheet to be recovered from students.
  - All Outside Examination Charges as per actuals & approved note sheet to be recovered from students.
  - Annual Day / Gathering & Cultural Function Costume charges to be recovered as per actuals and approved note sheet from students.
  - Receipts to be issued to each and every students against any collection as per Centralized Accounting SOP.
  - School Fees or Bus Fees to be accepted through Bank Counter Offline System / Online System. Other Receipts / Fees can be accepted in Cash only.

**SCHOOL OF SCHOLARS, WARUD**  
**Fees Structure for Academic Session 2023-24**

**STD. 3RD NEW ADMISSION**  
**- BATCH 2023-24**

1	Fees Structure is applicable to new admissions (NA) to Standard 3rd students only for the academic year (AY) 2023-24 only (i.e. AY 2023-24 Admitted Batch).
2	Fee Structure is applicable till AY 2023-24 Admitted Batch promoted to Std. 5th in AY 2025-26.
3	Fee Structure is not applicable to new admissions in 2024-25 and onwards to Std. 3rd.
4	Agreement for confirmation and abide to pay fees by due dates of payments as per declared fees structure to be executed by parents at the time of admission.

**FEES STRUCTURE AY 2023-24**

PARTICULARS	Std. 3rd (AY 2023-24)		Std. 4th (AY 2024-25)	Std. 5th (AY 2025-26)
	New Admissions in AY 2023-24	Promoted Student of Std. 2nd (AY 2022-23 Admitted Batch)	ALL PROMOTED STUDENTS OF AY 2023-24 STD. 3RD ADMITTED BATCH	
Tuition fees	25,680	25,680	25,680	28,750
Term Fees	2,140	2,140	2,140	2,400
CCA Fees	3,430	3,430	3,430	3,850
<b>TOTAL SCHOOL FEE</b>	<b>31,250</b>	<b>31,250</b>	<b>31,250</b>	<b>35,000</b>
Admission Fee	1,000	-	-	-
<b>TOTAL FEES</b>	<b>32,250</b>	<b>31,250</b>	<b>31,250</b>	<b>35,000</b>

**INSTALMENT STRUCTURE**

PARTICULARS	Std. 3rd (AY 2023-24)		Std. 4th (AY 2024-25)	Std. 5th (AY 2025-26)
	New Admissions in AY 2023-24	Promoted Student of Std. 2nd (AY 2022-23 Admitted Batch)	ALL PROMOTED STUDENTS OF AY 2023-24 STD. 3RD ADMITTED BATCH	
<b>First Instalment</b>				
Admission Fee	1,000	-	-	-
Tuition fees	6,420	6,420	6,420	7,190
Term Fees	540	540	540	600
CCA Fees	840	840	840	960
<b>TOTAL</b>	<b>7,800</b>	<b>7,800</b>	<b>7,800</b>	<b>8,750</b>
<b>TOTAL INSTALMENT 1</b>	<b>8,800</b>	<b>7,800</b>	<b>7,800</b>	<b>8,750</b>

**Second Instalment**

Tuition fees	6,420	6,420	6,420	7,190
Term Fees	540	540	540	600
CCA Fees	840	840	840	960
<b>TOTAL INSTALMENT 2</b>	<b>7,800</b>	<b>7,800</b>	<b>7,800</b>	<b>8,750</b>

**Third Instalment**

Tuition fees	6,420	6,420	6,420	7,190
Term Fees	540	540	540	600
CCA Fees	840	840	840	960
<b>TOTAL INSTALMENT 3</b>	<b>7,800</b>	<b>7,800</b>	<b>7,800</b>	<b>8,750</b>

**Fourth Instalment**

Tuition fees	6,420	6,420	6,420	7,180
Term Fees	520	520	520	600
CCA Fees	910	910	910	970
<b>TOTAL INSTALMENT 4</b>	<b>7,850</b>	<b>7,850</b>	<b>7,850</b>	<b>8,750</b>

<b>TOTAL FEES</b>	<b>32,250</b>	<b>31,250</b>	<b>31,250</b>	<b>35,000</b>
-------------------	---------------	---------------	---------------	---------------

**SCHOOL OF SCHOLARS, WARUD**  
**Fees Structure for Academic Session 2023-24**

**STD. 3RD NEW ADMISSION**  
**- BATCH 2023-24**

**Rules for Fees Collection :-**

- A. Prospectus Fees** :- Rs. 500/- which is to be recovered from each online / offline admissions.
- B. Agreement for confirmation and abide to pay fees by due dates of payments as per declared fees structure to be executed by parents at the time of admission.**
- C. Recovery of School Fees:** -
- Fees is applicable to admissions done till 30th September of Academic session & full fees as applicable shall be charged & recovered from students.
  - In case of admissions from 30th September to 31st December of Academic Session, school fees as applicable shall be reduced as below: -  
$$\text{Fees to reduce (A)} = \frac{\text{Total Fees excluding Adm. Fees}}{12}$$
  
Fees to be charged & to recover from New Admitted Students = Fees as above including Admission Fees ( - ) Fees as above
  - In case of admissions after 31st December of academic session, case to be discussed with Competent Authority and accordingly fees to be charged.
- D. Parents can avail Easy Fees EMI** while taking Admissions.
- E. Rebate for full fees payment:** -
- 1) Applicability** - An amount of Rs. 1000 /- shall be allowed as rebate in fees amount if parents intends to pay full fees amount for the academic session before the due date of first installment. Rebate shall not be applicable in case of Parents opts for Easy fees EMI Scheme.
  - Rebate amount shall be shown as rebate from Tuition Fee Amount only.
- F. Siblings (Admission) Discount:-**
- In case of **Sibling Admission to Std. 1st**, Siblings admissions Discount is applicable for one year i.e. year of admission only.
  - Sibling Discount is applicable to fees chargeable to younger ward only.
  - Sibling Discount is allowed @ 10% of school fees plus admission fees.
  - Sibling Discount amount to be adjusted from 1st Instalment only.
- G. Incentives / concession policy** :- As per Fees Concession Circular issued and applicable from time to time.
- H. Due date of Installments:-**
- Due Date of 1st Instalment** - In case of new admission, 1st instalment to be paid on the date of admission otherwise latest by 15th May of respective Academic Session.
- Due Date of 2nd Instalment** - 15th August of respective Academic Session.
- Due Date of 3rd Instalment** - 15th November of respective Academic Session.
- Due Date of 4th Instalment** - 15th February of respective Academic Session.
- I. Late Payment fee** :- School shall charge delayed payment fee or late payment fee, with penal interest at the rate fixed by the Government.
- J. Fees Refund Policy :-**
- Admission Fees is not refundable in any case.
  - In case of admission cancellation before the beginning of academic year i.e. upto June of respective academic session, full fees excluding admission fees is refundable.
  - In case of admission cancellation after the beginning of academic year i.e. after June of respective academic session, then fees to refund as per following formula:-  
$$\text{Fees to deduct (A)} = \frac{\text{Total Fees excluding Adm. Fees}}{12} \times \text{No. of months completed or partly completed}$$
  
Fees refundable = Fees received (-) admission fees (-) amount as per (A) above.
- K. Inter MGS student transfer:-**
- MGS school from where admission is cancelled - To be treated as admission cancellation and fees to be refunded as per applicable rules.
  - School where it is taking admission - To be treated as new admission and full fees to be recovered as per applicable rules.
- L. Rules for Fees collection and receipts issuance :-**
- Rs. 50 /- to be collected in cash for issuing original T.C. / L.C. Rs. 100 /- to be collected in cash for issuing duplicate T.C. / L.C.**
  - Picnic / Events / Quiz / Competition or Other charges as per actuals & approved note sheet to be recovered from students.
  - All Outside Examination Charges as per actuals & approved note sheet to be recovered from students.
  - Annual Day / Gathering & Cultural Function Costume charges to be recovered as per actuals and approved note sheet from students.
  - Receipts to be issued to each and every students against any collection as per Centralized Accounting SOP.
  - School Fees or Bus Fees to be accepted through Bank Counter Offline System / Online System. Other Receipts / Fees can be accepted in Cash only.



**SCHOOL OF SCHOLARS, WARUD**  
**Fees Structure for Academic Session 2023-24**

**SCHOOL OF SCHOLARS, WARUD**

**Fees Structure for Academic Session 2023-24**

**Rules for Fees Collection :-**

**A. Prospectus Fees :-** Rs. 500/- which is to be recovered from each online / offline admissions.

**B. Recovery of School Fees: -**

- i) Fees is applicable to admissions done till 30th September of Academic session & full fees as applicable shall be charged & recovered from students.
- ii) In case of admissions from 30th September to 31st December of Academic Session, school fees as applicable shall be reduced as below: -

$$\text{Fees to reduce (A)} = \frac{\text{Fees excluding Adm.}}{12} \times 3$$

Fees to be charged & to recover from New Ac Total Fees as above including Admission Fees ( - ) Fees as above (A)

- iii) In case of admissions after 31st December of academic session, case to be discussed with Competent Authority and accordingly fees to be charged.

**C. Parents can avail Easy Fees EMI while taking Admissions.**

**D. Rebate for full fees payment: -**

- 1) **Applicability** - An amount of Rs. 1000 /- shall be allowed as rebate in fees amount if parents intends to pay full fees amount for the academic session before the due date of first installment. Rebate shall not be applicable in case of Parents opts for Easy fees EMI Scheme.
- 2) Rebate amount shall be shown as rebate from Tuition Fee Amount only.

**E. Siblings (Admission) Discount:-**

- i) In case of **Sibling Admission from Std. 1st to Std. 10th**, Siblings admissions Discount is applicable for one year i.e. year of admission only.
- ii) Sibling Discount is applicable to fees chargeable to younger ward only.
- iii) Sibling Discount is allowed @ 10% of school fees plus admission fees.
- iv) Sibling Discount amount to be adjusted from 1st Instalment only.

**F. Incentives / concession policy :-** As per Fees Concession Circular issued and applicable from time to time.

**G. Due date of Installments:-**

paid on the date of admission otherwise latest by 15th May of respective Academic Session.

**Due Date of 2nd Instalment** - 15th August of respective Academic Session.

**Due Date of 3rd Instalment** - 15th November of respective Academic Session.

**Due Date of 4th Instalment** - 15th February of respective Academic Session.

**H. Late Payment fee :-** School shall charge delayed payment fee or late payment fee, with penal interest at the rate fixed by the Government.

**I. Fees Refund Policy :-**

- a) Admission Fees is not refundable in any case.
- b) In case of admission cancellation before the beginning of academic year i.e. upto June of respective academic session, full fees excluding admission fees is refundable
- c) In case of admission cancellation after the beginning of academic year i.e. after June of respective academic session, then fees to refund as per following formula:-

$$\text{Fees to deduct (A)} = \frac{\text{Fees excluding Adm.}}{12} \times \text{No. of months completed or partly co}$$

Fees refundable = Fees received (-) admission fees (-) amount as per (A) above.

**J. Inter MGS student transfer:-**

- i) MGS school from where admission is cancelled - To be treated as admission cancellation and fees to be refunded as per applicable rules.
- ii) School where it is taking admission - To be treated as new admission and full fees to be recovered as per applicable rules.

**K. Rules for Fees collection and receipts issuance :-**

- 1 **Rs. 50 /- to be collected in cash for issuing original T.C. / L.C. Rs. 100 /- to be collected in cash for issuing duplicate T.C. / L.C.**
- 2 Picnic / Events / Quiz / Competition or Other charges as per actuals & approved note sheet to be recovered from students.
- 3 All Outside Examination Charges as per actuals & approved note sheet to be recovered from students.
- 4 Annual Day / Gathering & Cultural Function Costume charges to be recovered as per actuals and approved note sheet from students.
- 5 Receipts to be issued to each and every students against any collection as per Centralized Accounting SOP.
- 6 School Fees or Bus Fees to be accepted through Bank Counter Offline System / Online System. Other Receipts / Fees can be accepted in Cash only.